TYPES OF APPLICANTS

Past Grant Recipients

- If an organization/institute has been awarded Reinforce Stream funding by the Rideau Hall Foundation from the 2023 or 2024 ITE Open Call, it is eligible to apply for the Retain Stream of funding in 2026.
- If an organization/institute has been awarded Retain Stream funding by the Rideau Hall Foundation from the 2024 ITE Open Call, it is not eligible to apply for funding in 2026.

New Applicants

- New and returning ITE grant applicants may also apply for the grant with multiple applications, as long as the proposed projects are distinct.

Project Partners

- Applicants are able to submit a joint application in partnership with other entities.
- Project Partners are organizations, institutions, communities, or groups that are actively collaborating on the project and sharing responsibility for its planning, delivery, and outcomes.
- For applications that include one or more Project Partners, the application must identify the lead organization/institute as they will receive the funding and assume responsibility for any reporting and grant management with the Rideau Hall Foundation.

Please note the application will not be saved until you reach the 'Save Application' button at the end of the form.

Organization Name:
Organization Short Name:
Address:
Year Organization Was Established:

TYPE OF ORGANIZATION

Both qualified and non-qualified donees in Canada can apply, but to be deemed eligible, the applicant must be one of the following:

- ❑ **Qualified Donee** > *CRA Qualified Donee Definition*
- ❑ **Non-Qualified Donee** (registered non-profit)

Qualified Donee

If you selected Qualified Donee, choose applicable organization type + fill charitable registration number.

- ❑ A First Nation, Inuit, or Métis community registered as a qualified donee > *see if you qualify here*
- ❑ Canadian Post Secondary institution, including Indigenous College, University, or Institute
- ❑ Education-serving Organizations registered as qualified donees (e.g., school boards, school divisions, Indigenous schools and education authorities, and other organizations that support or represent educators and education systems)
- ❑ Other Registered Charitable Organization **Please specify other type of organization*

Charitable Registration Number:
Example: 100000001 RR0001

Non-Qualified Donee
If you selected Non-Qualified Donee, choose applicable organization type + fill non-profit/other legal registration number.

- ❑ Education-serving Organizations (e.g., teacher associations and unions, and other organizations that support or represent educators and education systems)
- ❑ Other Registered Non-Profit Organization **Please specify other type of organization*

Non-profit/Other Legal Registration Number:

Corporate and other applicable legal description:
Example: A corporation incorporated under the laws of Canada and a registered charity within the meaning of the Income Tax Act (Canada)

How did you hear about the Indigenous Teacher Education Initiative? *Check all that apply.*

- ❑ Email communication sent from the RHF/ITE
- ❑ Social media
- ❑ Online search
- ❑ Another organization
- ❑ Other

APPLYING CONTACT INFORMATION

The individual responsible for submitting this application. This person may be different from the individual leading the project.

Applying Contact First Name:
Applying Contact Last Name:
Applying Contact Title:
Applying Contact Email:
Applying Contact Phone Number:

- ❑ I consent to receiving communications from the Rideau Hall Foundation (RHF), including updates about the ITE initiative and the RHF Newsletter

PRIMARY CONTACT INFORMATION

The primary point of contact for this project. This individual may be different from the person submitting the application. For joint applications, the primary contact must be from the lead organization.

Primary Contact First Name:
Primary Contact Last Name:
Primary Contact Title:
Primary Contact Email:
Primary Contact Phone Number:

PRIMARY SIGNING AUTHORITY INFORMATION

The primary signing authority for the organization. This individual has the authority to bind the organization in a legal agreement.

Primary Signing Authority First Name:
Primary Signing Authority Last Name:
Primary Signing Authority Title:
Primary Signing Authority Email:
Primary Signing Authority Phone Number:

PROJECT PARTNERS

Project Partners are organizations, institutions, communities, or groups that are actively collaborating on the project and sharing responsibility for its planning, delivery, and outcomes.

Are you submitting a joint application with Project Partners?

- ❑ Yes, I have Project Partners
- ❑ No, I do not have Project Partners

If you select yes, a field will appear asking to list your Project Partners information, including:

Name of Organization:
Partner contact Full Name:
Partner contact Email:
Role/responsibility within the project:

ORGANIZATION OVERVIEW

Provide a brief introduction to your organization, its mission, and its experience in supporting FNIM peoples and communities. [Your response should be a maximum of 200 words]

PROJECT OVERVIEW

Project Title:

Provide a brief summary of your proposed project, including its objectives and how it aligns with the grant's theme. [Your response should be a maximum of 200 words]

What are the project start and end dates within the requested funding? *Project can be between 1-3 years.*

Estimated Project Start Date:
Estimated Project End Date:

Please indicate all the groups that the project will be supporting.
If you select more than one group, you must clearly describe in the Project Description how the project will specifically support each selected group, including any tailored activities and community engagement.

- ❑ First Nations
- ❑ Inuit
- ❑ Métis

Please indicate all the provinces or territories that the project will be supporting.
Only select regions where project activities will be delivered or where participants will be directly served. If you select more than one region or choose "National," you must clearly describe in the Project Description the scope of activities and how participants in each selected region will be engaged.

- ❑ North – YT, NT and/or NU
- ❑ BC & AB
- ❑ SK & MB
- ❑ ON & QC
- ❑ Atlantic
- ❑ National

PROJECT DESCRIPTION

Describe your project in detail, explaining how it will contribute to support and retain FNIM educators in diverse school environments and contribute to increasing the number of FNIM teachers in Canada. [Your response should be a maximum of 500 words]

INDIGENOUS REPRESENTATION

To qualify, the Senior leadership overseeing the project must be Indigenous. Please choose the option that most accurately describes the composition of your team managing the project:

- ❑ At least 75% of the project implementation staff are Indigenous
- ❑ At least 60% of the project implementation staff are Indigenous
- ❑ At least 50% of the project implementation staff are Indigenous
- ❑ The Senior leadership is not Indigenous [automatic message saying not eligible]

Provide evidence of Indigenous leadership and FNIM representation within the project team.
Include the names, titles, and roles of the senior leaders and project implementation staff responsible for decision-making throughout the project design and implementation. Explain how Indigenous knowledge and worldviews are representative of the First Nations, Metis and/or Inuit communities being served by the project.
[Your response should be a maximum of 300 words]

RELATIONSHIPS

Indigenous community engagement is crucial when creating programs that value Indigenous worldviews and input and involve FNIM people. Please choose the most relevant option:

- ❑ Relationships with FNIM communities established for 5+ years
- ❑ Relationships with FNIM communities established for 2+ years
- ❑ Relationships with FNIM communities established for 1+ year
- ❑ Relationships with FNIM communities established for less than 1 year

Outline how your project connects to FNIM communities being served.
Describe collaborative efforts with FNIM communities, organizations, or knowledge holders involved in the project. Provide specific examples of community engagement and input, and explain how this feedback has influenced project design and implementation. [Your response should be a maximum of 300 words]

RELEVANCE

What are the specific challenges or gaps within the current educational system that your project aims to address, particularly in relation to the retention of First Nations, Inuit, and Métis educators? [Your response should be a maximum of 500 words]

ACTIVITIES

Provide an estimated timeline for the project, including key activities and milestones from project start to completion. *Please refer to the Granting Guidelines for example*. [Your response should be a maximum of 300 words]

Deliverables:
[select all that apply]

- ❑ Mentorship and Coaching
- ❑ Wellness and Wraparound Supports
- ❑ Professional Development
- ❑ Language and Culturally Grounded Teaching Supports
- ❑ Other *please specify

EXPECTED OUTCOMES

Project Outcomes: List up to five accomplishments you will have achieved by the end of your project.
Consider both the development and use of your project, including how it will be created, shared, and applied. For example, describe how your project will have a direct and measurable impact on Indigenous educators and others who engage with it. These outcomes may include changes in knowledge, skills, attitudes, behaviours, or emotions—such as increased confidence, sense of belonging, or capacity to remain in the education field. The guidelines provide additional information on how to structure this section. [Your response should be a maximum of 300 words]

Project Impacts: List up to five long-term impacts that your project will have on the community.
Consider what long-term or secondary impacts you expect your project to have on teacher retention, and how your project will contribute to systemic changes within the teacher education sector. The guidelines provide additional information on how to structure this section. [Your response should be a maximum of 300 words]

What is the estimated number of people who will be impacted by this project?
Please provide a brief explanation and include the estimated number for each group affected (e.g., FNIM educators, administrators, students, etc.). [Your response should be a maximum of 100 words]

PROJECT EVALUATION

Describe your plan for evaluating the project's outcomes and impacts.
For both outcomes and impacts, include what you will measure, how you will collect information, and how you will determine success. Your response should be a maximum of 500 words.

BUDGET

Please indicate the amount of funding you are seeking for your project. Applicants can request funding up to a maximum of **$200,000** from RHF over a maximum of **3 years**.

- **Total Funds Requested from RHF:** Amount requested from this grant per year
- **Government Funding:** Funding from government sources per year (if applicable)
- **Other Sources of Funding:** Funding from all other sources per year (if applicable)

Please also complete the provided Budget Template, which must be uploaded in the Requirements section at the end of the application. The 'Total Funds Requested from RHF' entered here must match the amounts input in the Budget Template.

**Note: Do not leave any fields blank. Enter 0 where applicable.*

Total Funds Requested from RHF – Year 1:	Govt Funding – Year 1:	Other Sources of Funding – Year 1:
Total Funds Requested from RHF – Year 2:	Govt Funding – Year 2:	Other Sources of Funding – Year 2:
Total Funds Requested from RHF – Year 3:	Govt Funding – Year 3:	Other Sources of Funding – Year 3:

ORGANIZATIONAL EXPERIENCE

Please describe your organization's experience managing projects of similar scope, scale, complexity, and duration, including meeting project deliverables and budget requirements. [Your response should be a maximum of 300 words]

Save Application.

On the next page, you will upload required supporting documents, review your application, and submit.

APPLICATION REQUIREMENTS

The following supporting documents must be uploaded in order for your application to be considered complete and successfully submitted.

For Qualified Donees:

- ❑ A budget using the provided template. Please download the budget template in .xlsx format.
- ❑ T3010 Form *must include financial statement component and board of trustees.
- ❑ A letter of support, which should be from a manager, director, or leader either from a First Nation, Inuit, or Métis community or an Indigenous-led organization. The purpose of this letter of reference is to establish that the Applicant has maintained good relations with Indigenous communities and organizations.

Your organization's **T3010 return can be found through the CRA Charity Listings. Search for your organization and open its profile. On the Quick View page, scroll to the Additional Information section and select "View the complete T3010 return for the period being displayed." Please include Section B (Directors/Trustees and Like Officials) and Schedule 6 (Detailed Financial Information). Access the CRA Charity Listings here.*

For Non-Qualified Donees:

- ❑ A budget using the provided template. Please download the budget template in .xlsx format.
- ❑ Most Recent Audited or Externally Prepared Financial Statement
- ❑ List of Board of Directors
- ❑ A letter of support, which should be from a manager, director, or leader either from a First Nation, Inuit, or Métis community or an Indigenous-led organization. The purpose of this letter of reference is to establish that the Applicant has maintained good relations with Indigenous communities and organizations.

DECLARATION

I certify that I am an authorized representative of the applying organization with the full power and authority to submit this application. I hereby declare that the information provided is true and correct and I understand that any willful dishonesty or omission may render this application ineligible.

Name:
Title:
Organization:
Declaration Date:

SUBMIT

If you have any questions not outlined in the granting guidelines or FAQ, please contact us at indigenous.autochtone@rhf-frh.ca